

TO: Lantz Simpson, President Faculty Association
Robert Flores, Chief Negotiator, Faculty Association
Ken Mason, Vice President, Faculty Association

FROM: Randal Lawson, Vice President, Academic Affairs


SUBJECT: Memorandum of Understanding – Article 6.5.2 Office Hours


DATE: December 20, 2002


The Mathematics Department has completed its curriculum revision for developmental level courses. As a result of this revision, the "T Series" of math classes (Math 81T and Math 31T) has been discontinued. Since these classes are specifically referenced in the faculty contract, it is agreed that we will update Article 6.5.2 as follows:

6.5.2 Office Hours: Effective with the Spring 2002 semester all part-time faculty with at least an assignment of 5 LHE within the following courses shall receive one paid office hour per week for sixteen weeks of each semester: ESL 10, ESL 11A and 11B, ESL 21A and 21B; English 81A and 81B, English 21A and 21B, English 22, English 1, English 2 and all Math courses. ~~for which there is not an assigned math lab component.~~ The office hour shall be held in an office or appropriate instructional lab and shall be scheduled pursuant to section 6.4. Hourly faculty not paid for an office hour are not required to maintain office hours. In the event that the State discontinues the part-time faculty office hour program or fails to reimburse the District's claim for funding during any year of this agreement, the paid office hour for the Mathematics courses shall be discontinued. The pay rate for one office hour for part-time faculty teaching a load factor one class as stated above, shall be calculated by dividing by 18 the amount in the appropriate cell of the faculty member's group and step placement on the Appendix B-1 salary schedule.

During the term of this agreement, it shall be the responsibility of the Association to establish a research project to determine the effect of the office hours provided for in this section on student success. By no later than the Fall 2002 semester, the Association shall provide the District with a written statement as to the design of its research project. The Association shall provide the District with the results of their research by no later than the beginning of the Spring 2004 semester. The District shall assist the Association with its research project as may be requested by the Association.


Randal Lawson, Vice President, Academic Affairs


Lantz Simpson, President Faculty Association


Robert Flores, Chief Negotiator
Faculty Association

c: Robert Sammis, Vice President, Human Resources

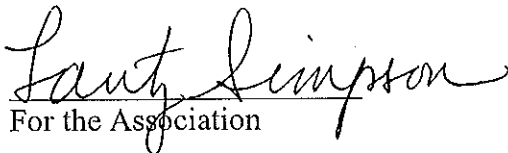
MEMORANDUM OF UNDERSTANDING

In final and complete resolution of the Business Department Reassigned Time grievance/arbitration, the parties agree as follows:

1. For the Fall 2002 Semester, the Department Chair for Business shall receive an additional 1.5 LHE reassigned time allocation. This amount may be compensated as either overload or may be placed in the Chair's Bank.
2. For the Fall 2002 Semester only, an additional 3 LHE shall be allocated for an Assistant to the Department Chair of the Business Department. This amount may be compensated as either overload or may be placed in the Bank of the designated Assistant.
3. For the remainder of the current collective bargaining agreement, the Chair of the Business Department shall receive 1.5 LHE reassigned time in addition to the current allocation of 7.5LHE reassigned time, of which 3.0 LHE shall be overload.
4. Computer Science and Information Systems shall be allocated 7.5 LHE of reassigned time. The Chair may at his/her discretion allocate a portion of this total reassigned time to an assistant

The terms of the this agreement shall expire with the expiration date of the current collective bargaining agreement. In addition, the parties agree that this agreement supersedes the provisions set forth in Article 22 with respect to reassigned time for the Business Department.

Dated: February 10, 2003


For the Association

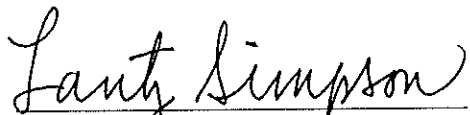

For the District

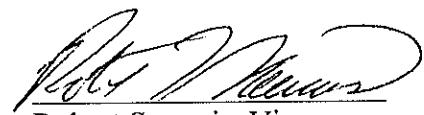
MEMORANDUM OF UNDERSTANDING

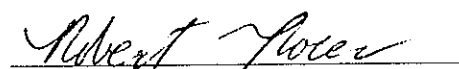
The District and the Faculty Association enter into the following memorandum of understanding concerning associate faculty:

Effective for Fall 2003 assignments, the District shall compile a list of faculty eligible for associate faculty status as of March 1 of the previous spring semester. By March 1, this list shall also be forwarded to all department chairs and to the Faculty Association. Part-time faculty who do not have their required evaluation done by February 15 shall not be eligible for associate faculty status as of the next March 1. Any part-time faculty who do have a timely evaluation and who have fulfilled all other requirements for associate faculty status but are inadvertently left off the March 1 list shall still receive associate faculty status and shall be placed on the list when the inadvertency is discovered.

Dated: December 20, 2002


Lantz Simpson, Faculty Association
President


Robert Sammis, Vice
President, Human Resources

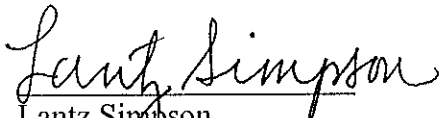

Robert Flores, Chief Negotiator

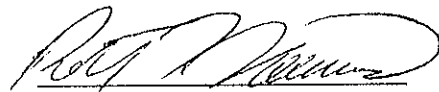
MEMORANDUM OF UNDERSTANDING

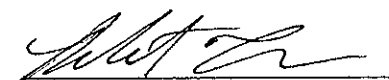
The District and the Faculty Association agree to modify Article 20, Section 20.5 of the 2001-2004 collective bargaining agreement as follows:

20.5 In response to the Academic Senate report issued on distance education, the District and the Association agree that effective with the Fall 2002 semester, each faculty member who teaches a distance education class shall receive a stipend in the amount of \$250 per semester. This stipend is to assist in the faculty member's cost of acquiring a high speed modem connection at their home. The stipend will be paid at the end of each semester in which a faculty member teaches a distance education class. The faculty member shall, prior to the end of each semester in which he/she may be entitled to this stipend, furnish proof that they maintain a high speed modem connection.

Dated: September 9, 2002


Lantz Simpson
President, Faculty Association


Robert Sammis,
Vice President, Human Resources


Robert Flores
Chief Negotiator, Faculty Association

MEMORANDUM OF UNDERSTANDING

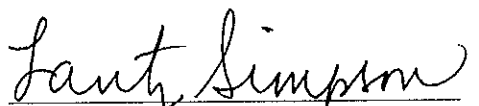
The District and the Faculty Association enter into the following memorandum of understanding concerning associate faculty members:

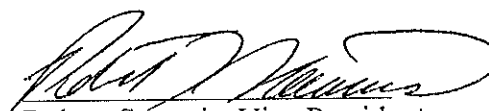
Effective for the Spring 2003 semester, for fall and spring semesters only associate faculty shall have the right under the following conditions to an assignment which displaces another part-time faculty member who is not an associate faculty:

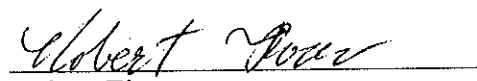
1. The associate faculty member was assigned a class that was cancelled due to lack of enrollment and;
2. There was no other alternative assignment available for that associate faculty member through the creation of a new section or by the trading of assignments with another faculty member.

In addition, a reasonable effort shall be made to notify as soon as possible the part-time faculty member who is being displaced from an assignment.

Dated: December 20, 2002


Lantz Simpson, Faculty Association
President


Robert Sammis, Vice President
Human Resources


Robert Flores
Chief Negotiator